



## **MEF INTERNATIONAL SCHOOL AFTER SCHOOL ACTIVITIES PROCEDURE - PRIMARY SCHOOL**

### **STATEMENT OF AIM**

The After School Activities Program is dedicated to nurturing the multifaceted interests of students by presenting a broad spectrum of opportunities that allow them to delve into and cultivate their skills across Cultural, Academic, and Athletic domains. This initiative is committed to accommodating the unique passions and potential of every learner within our diverse student body.

### **RATIONALE**

The rationale behind our After School Activities Program is rooted in the commitment to cultivating a supportive social environment where students can engage in meaningful interactions, essential for building interpersonal skills and friendships. Our program is designed to extend learning beyond the traditional classroom confines, offering a diverse suite of activities that pique students' curiosity and contribute to a well-rounded global perspective. At the heart of our approach is the encouragement of each student's personal growth—through a selection of stimulating experiences that not only foster a range of holistic skills but also promote self-discovery. By participating in our program, students are given the tools and opportunities to thrive in multiple dimensions, preparing them for the myriad challenges and opportunities they will encounter throughout their lives.

### **PROCEDURE**

- **Activity Offering and Selection:** A curated selection of activities will be offered each term, reflecting student interests, logistical feasibility, and the availability of skilled instructors. This ensures a rich and responsive after-school program aligned with the dynamic needs of our students.
- **Participation and Capacity:** Participant capacity for each activity will be established by the instructors in collaboration with school administration to maintain quality and safety standards. The school maintains discretion to cancel activities if minimum enrollment is not met, ensuring efficient use of resources and time.
- **Registration Process:** Students will be invited to express their interest following the release of the After School Activities roster. Registrations will be processed on a first-come, first-served basis, with priority given to timely applications. Confirmation of enrollment will be issued once an activity has reached its required minimum participants.
- **Materials and Equipment:** Details regarding any additional materials needed for activities will be provided in advance, allowing families ample time to secure these resources. The school is committed to providing guidance on where to obtain materials at reasonable costs, and information about possible financial assistance if needed.

- Attendance: By registering, students agree to consistent participation. We understand that absences can occur for various reasons and allow for two absences. We ask families to communicate any absences in advance where possible. Excessive absences may necessitate a review of the student’s continued enrollment in the program to ensure fairness and opportunity for all students.
- Parent Pickup: Parents are responsible for arranging transportation for their children after the activities, bearing any associated costs. Students will gather at the designated waiting area before proceeding to their activity location. If a child is picked up late twice, they will no longer be able to join our after-school activity programs.

Document History		
Date	Details	Responsible
February 2015	Policy created	Figen Sonmez
April 2023	Policy updated	Victoria Cerdas, Katherine Chisnell, Katerina Turpoglu